

Cleaner

The role

We have an exciting opportunity for a Cleaner to join our school. The successful candidate will be passionate in working with our children and families to make a difference for them to our children. We are looking to recruit a colleague with both the commitment and relevant skills to embody our culture, enthuse students, and help to raise standards throughout the school. The successful candidate will join the school at an exciting time. Having been judged as 'Good' by Ofsted in December 2021, we are eager to continue on our school improvement journey – and we look forward to having you on this journey.

The successful candidate will:

Be able to carry out the basic job purposes of

- Undertake the cleaning of designated areas within the school.
- Be part of a team
- Flexible to cover multiple areas of the school.
- Be able to work in the school holiday to carry out deep cleans of the whole school.

As part Catholic School within the Diocese of Shrewsbury, there is an expectation that the successful candidate will embrace Catholic Life working to demonstrate Catholic Social Teaching in everything that we do.

Our School

The Catholic High School, Chester is an academy where we all strive for excellence. We have a real sense of community, and being part of the community is incredibly important to us. As part of our school improvement journey, we have clear plans to ensure that outcomes continue to improve. Our team approach is evident in everything that we do, and this has been a key factor in securing school improvement in recent years.

We firmly believe in the importance of all of our students achieving a Quality First Education, which in turn enables our students to believe that they can achieve whatever they want to with hard work, determination and self-motivation.

The role of Cleaner is a key support role to all areas of school life enabling all areas of the school to function smoothly and without disruption.

What we offer

You will be part of the school's support team, supporting the whole school to continue to maintain its high standards and enable students to get the best out of their time at school.

As part of The Catholic High School, Chester you will be open to opportunities to develop as an individual within the school through our Training Programme. The value of being part of our team should not be underestimated, joining The Catholic High School, Chester will mean that you will be part of a supportive and dedicated group of staff who will invest in your professional development.

This is a fantastic opportunity to develop your abilities and knowledge whilst working in a supportive environment in conjunction with other very dedicated and professional staff.

The role is Permanent part time Role over 44 weeks a year (subject to a successful probation period of 6 months)

Your hours of work will be 15 hours a week Monday to Friday for 39 term time weeks.

Holiday cleans will be 74 hours over the holiday periods as set out by the cleaning supervisor.

Pay – Grade 2 SCP 2 £22,954 fte (£9.058 actual pay)

Commitment to support your professional development.

Opportunity to join the Cheshire Local Government Pension Scheme.

You will not be able to take holidays during term time and when the holiday clean downs take place.

For further information, please have a look at our website www.christofidelis.org.uk

Closing date: 3pm Friday 17th May

Interviews will take place week commencing 27th May

Further details and an application pack are available from the vacancies page on our website:

[Vacancies - The Chester Catholic High School \(christofidelis.org.uk\)](http://www.christofidelis.org.uk)

Applications should be returned via email or hard copies to: Andrew Kilcoyne, Business Manager kilcoynea@christofidelis.org.uk

The Catholic High School, Chester is committed to safeguarding and promoting the welfare of all of our students, and expect all staff and volunteers to share this commitment. An enhanced DBS check applies to all roles.

THE CATHOLIC HIGH SCHOOL, CHESTER

JOB DESCRIPTION

JOB TITLE	Cleaner	JOB REF NO	AAAE5004
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BASIC JOB PURPOSE

Undertake the cleaning of designated areas within the School.

MAIN RESPONSIBILITIES

NO	
1	Undertake cleaning, washing, sweeping, vacuum cleaning, emptying of litter bins, polishing and dusting of the designated areas (which may include toilets and shower area) and fixtures and fittings, using, where appropriate, powered equipment.
Notwithstanding the detail in this job description, in accordance with the School's Flexibility Policy the job holder will undertake such work as may be determined by the Headteacher/Governing Body from time to time, up to or at a level consistent with the Main Responsibilities of the job.	

Occasional Tasks

Task

Holiday Cleans – thorough cleaning of all areas, carpets shampooed, etc.

How often performed

Every school holiday - 6 times per annum

THE CATHOLIC HIGH SCHOOL PERSON SPECIFICATION – CLEANER

1. RESPONSIBILITY FOR PHYSICAL RESOURCES

Physical resource	Nature of responsibility of Job Holder	How often is the responsibility exercised?
Materials: Cleaning materials and small equipment (mops, cloths) etc.	Safe use, dilution of chemicals, storage, alerting Supervisor when stocks get low.	<i>Daily</i>
Equipment: Electrical equipment: Hoover, buffer, shampooer.	Safe use, storage, day to day maintenance and ensuring in safe working order.	<i>Daily</i>
School Buildings: Classroom areas, corridors, toilets, offices, hall and dining areas.	<i>Cleaning and ensuring in tidy and hygienic state.</i>	<i>Daily</i>

2. RESPONSIBILITY FOR IMPACT ON PEOPLE

Task/Duty	Who benefits?	How they benefit?
Cleaning interior of school buildings. Reporting of defects and Health and Safety issues to senior staff.	Students, staff, visitors, governors.	Clean, tidy, hygienic and safe environment.

3. KNOWLEDGE

Type of knowledge	What knowledge is essential?	Why are these needed?	How is it normally acquired?
Literacy and Numeracy	Ability to read and write; carry out basic calculations	<ul style="list-style-type: none"> ▪ To read instructions, write messages, dilute chemicals. 	Basic education.
Specialist knowledge	Knowledge of: <ul style="list-style-type: none"> • cleaning techniques, • cleaning materials, ▪ electrical cleaning equipment (Hoover, buffer etc.). 	<ul style="list-style-type: none"> ▪ To clean interior of buildings to required standards, use/store materials and equipment safely. 	Domestic/industrial cleaning experience.
Policies and procedures	Working knowledge of Health and Safety, COSHH and Safer Handling Guidelines.	To ensure work is carried out safely.	On-the-job training and experience.
Organisational	Knowledge of School layout and nature of specific cleaning requirements.	To understand cleaning requirements.	On-the-job training and experience.

4. INTERPERSONAL AND COMMUNICATION SKILLS ESSENTIAL FOR THE JOB

Skill	Used for?	With whom?
Written: straightforward, factual information	<ul style="list-style-type: none"> To write messages. Equipment failure notes. Stores requests. To note H & S concerns. 	<ul style="list-style-type: none"> School Staff, Cleaning Supervisor, Site Maintenance Officer.
Teamwork:	<ol style="list-style-type: none"> To maintain good, co-operative working relationships and ensure job gets done. 	<ul style="list-style-type: none"> Supervisor, school teaching and support staff, visitors, students, governors.
Oral:	<ul style="list-style-type: none"> Passing on information. Day-to-day communications. 	<ul style="list-style-type: none"> Supervisor, school teaching and support staff, visitors.

5. PHYSICAL SKILLS ESSENTIAL FOR THE JOB

Physical skill	Used for?	Any precision/speed requirements?
Hand/eye co-ordination and dexterity.	<ul style="list-style-type: none"> To use machinery and cleaning equipment. To dilute chemicals. 	Precision

6. PHYSICAL DEMANDS

Physical Demand	Typical Duration	How often?	Other details (eg how heavy?)
Standing and walking around building on feet for duration of shift.	Ongoing	Daily	
Lifting and carrying: <ul style="list-style-type: none"> • Buckets of water, • Tables, chairs and other furniture (to enable cleaning of room), Black bags of litter.	Short bursts	Daily throughout shift	
Pushing and pulling: electrical equipment – Hoover, Buffer, Shampooer.	Short bursts – up to 1 hour	Daily throughout shift	Awkward and heavy
Physical effort: scrubbing, rubbing, mopping, sweeping.	Short bursts	Daily	
Awkward positions: bending, stretching, twisting, crouching (to clean windows, toilets, spot clean carpets, etc.).	Short bursts	Daily	

7. MENTAL DEMANDS OF THE JOB

Nature of task	Mental Demand	Duration	Frequency
Maintaining building interior in clean, tidy and hygienic condition; awareness of Health and Safety Guidelines.	Alert, attentive, attention to detail – sensory awareness ensuring standards are met.	Ongoing	Duration of shift
Correct and safe mixing of cleaning chemicals.	Concentration/attention to detail.	Throughout shift	Daily