

## The Oaks Academy

### PERSON SPECIFICATION

<b>JOB TITLE</b>	Cleaner Secondary	<b>GRADE</b>	2
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ATTRIBUTES	DESCRIPTION	DESIRABLE
<b>Knowledge and Experience</b>	Minimum 1 years experience in a background requiring similar skills Knowledge of the operation of equipment and light machinery	Experience of working with young people Knowledge of Health and Safety legislation Educated to GCSE standard or holding equivalent qualification
<b>Skills and Abilities</b>	Initiative to take action before being asked, make suggestions on how to improve things at work Flexibility – maintain effectiveness during changing situations Thoroughness in completing tasks The ability to learn Interpersonal skills – work well with, and show sensitivity to the needs of staff, colleagues and students Ability to manage time and resources effectively Provide support across all areas of the school	Adaptable in one's approach to work Ability to demonstrate self-control when under pressure
<b>Personal Qualities</b>		Demonstrate personal confidence and drive Take responsibility for identifying own training needs

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Notwithstanding the detail in this job description, the jobholder will undertake such work as may be determined as necessary by the Trust.