

**SHAVINGTON ACADEMY**  
*Rope Lane, Shavington, Cheshire CW2 5DH*

Tel: 01270 260717

Email: [recruitment@shavington.academy](mailto:recruitment@shavington.academy)

Website: [www.shavington.academy](http://www.shavington.academy)

Headteacher: Mrs Emma Casewell



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*Applications are invited for the full-time permanent post of*

## **Deputy Pastoral Leader**

**Required to start as soon as possible**

**Salary Range: £22,781-£24,281**

**Permanent 37 hours per week, 39 weeks per year**

### **Overall Purpose of Post**

To be the key point of contact for pupils, staff and parents/carers in relation to pupil behaviour and barriers to learning, for one year group.

### **Main Responsibilities**

- To support pupils in their learning and encourage positive attitudes and behaviour in and around school by being available as first point of contact throughout the day for pupils
- To take a lead in managing behaviour, participating in assemblies, by taking detentions and working directly with pupils and their teachers/families
- To monitor uniform, punctuality and attendance, liaising with Form Tutors, Pastoral Leaders, EWO, Attendance Officer and parents/carers as required, and take measures to improve attendance, punctuality and uniform including holding detentions, panels and rewarding improvements through assemblies and other measures
- To liaise with individual teachers, departments and faculties in relation to behaviour and learning of individual pupils and/or groups of pupils, and monitor hot spots across the Academy
- To carry out duties relevant to bespoke strategies for pupils entitled to pupil premium and other vulnerable pupils
- Arranging and delivering proactive programmes with groups of individuals, such as Anger Management and Building Self Esteem, promoting positive mental health
- To liaise with outside agencies, including assisting with the preparation of reports of various kinds including minutes
- Willingness and ability to attend offsite meetings
- Attendance at relevant after school meetings
- Hold break and lunchtime detentions/clubs

- One to one and small group work with pupils experiencing ill-health and/or crisis, off site if necessary
- To support Parents' Evenings of the Year group/s, including information events, and form positive relationships with parents/carers through open channels of communication
- To support marketing activities/initiatives relating to assigned year groups
- Act as a first aider in school, with appropriate training

Notwithstanding the detail in this job description, the job holder will undertake such work as may be determined by the Headteacher/Governing Body from time to time, up to or at a level consistent with the Principal Responsibilities of the job.

**Shavington Academy is committed to safeguarding and promoting the welfare of all our pupils and expects all employees and volunteers to share this commitment**  
**All posts are subject to enhanced DBS checks and completion of Level 2 safeguarding training**

Informal inquiries prior to application should be made to [rchell@shavington.academy](mailto:rchell@shavington.academy)

**Closing Date: Thursday 4<sup>th</sup> June 2026 @ 12 noon**

**Interview Date Week Commencing: 8<sup>th</sup> June 2026**

To apply for this post, please complete an application form and provide a supporting statement of no more than two sides of A4 on your suitability for the post to Mrs E J Casewell, Headteacher.

**Application packs are available from the Academy website: [www.shavington.academy](http://www.shavington.academy)**

or by emailing: [recruitment@shavington.academy](mailto:recruitment@shavington.academy)

Applications should be returned to [recruitment@shavington.academy](mailto:recruitment@shavington.academy)

***Please note that only fully completed Academy applications forms will be considered***

**PLEASE NOTE THE ACADEMY IS CLOSED FOR THE MAY HALF TERM 25<sup>TH</sup> MAY TO 31<sup>ST</sup> MAY 2026**