



Teaching Assistant Application Pack Wincle CE Primary School

*Wincle School provides an enriching and outstanding rural education. We nurture the whole individual: body, mind and soul, inspiring rounded, happy, courageous children **who shine in all that they say and do**. Our children exhibit a passion for learning, a confident faith, a loving concern for community and an inclusive respect for all.*

'Shine like Stars' (Philippians 2:15)

Wincle CE Primary School
Wincle
Macclesfield
Cheshire
SK11 0QH
Tel: 01260 212592
Headteacher: Mrs S Smith
Chair of Governors: Mrs S Goodwin



Our Core Values



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'Shine like Stars' (Philippians 2:15)



Welcome to Wincle CE Primary School

It is our pleasure to give you a warm welcome to Wincle Church of England Primary School.

We have a fantastic staff team, supportive parents, strong community links, including with St. Michael's Church, and above all, great children who are a joy to be with. It is a joy and privilege to serve and be part of such a special school community.

We believe each child is unique, with different gifts, talents and personality and we ensure that they all have the opportunity to 'Shine like a star!' We are passionate about being an inclusive school, and support all pupils in achieving and having fun. We are so pleased that as well as strong academic outcomes, with results significantly above national, we focus on the whole child, nurturing their body, mind and soul.

Working in partnership with our families, Wincle CE Primary school is a place where each child is able to shine. We consider our school to be a team which includes governors, staff, parents, children, the church and the local community.

For more information on our wonderful school, please see www.winkleprimaryschool.org

Wincle School creates an **enriching and outstanding rural education**, nurturing the whole individual: body, mind and soul, inspiring rounded, happy, courageous children who shine in all that they say and do, **exhibiting a passion for learning**, a **confident faith**, a **loving concern for community** and an **inclusive respect** for all.



Wincle CE Primary School

Safeguarding Statement

At Wincle CE Primary School, the welfare of our children is paramount. This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All staff should understand their responsibility to safeguarding and promoting the welfare of children and young people. Staff are responsible for their own actions and behaviour and should avoid any conduct which would lead any reasonable person to question their motivation and intentions. Staff should work and be seen to work, in an open and transparent way.

Attitudes towards promoting and safeguarding the welfare of children and young people will be scrutinised during the selection process for the post that they have applied for. If you are appointed to this post, the information in relation to safeguarding and protecting children and young people will be provided at induction. This practical guidance for safe working practice will provide information about which behaviours constitute safe practice and which behaviours should be avoided.

All post holders are subject to a satisfactory Enhanced DBS and Barred List check. Our policy and practice are in line with the Department for Education's 'Keeping Children Safe in Education' Guidance 2026.



Job Description for a full-time Teaching Assistant to start September 2026

Are you passionate about supporting young children beginning their primary school journey?

Windle CE Primary is excited to offer an opportunity for a dedicated Teaching Assistant to join our supportive and dynamic team. In this role, you will work in our mixed infant class with pupils in Reception, Year One and Year two. You will work closely with the class teacher to inspire and empower pupils, helping them to reach their full potential. You will promote independence, boost self-esteem, and champion social inclusion, ensuring every pupil has the chance to thrive and shine like a star.

The nature of this role will require the successful applicant to demonstrate initiative and creativity to adapt tasks to suit the children's personal needs, use advanced behaviour management strategies and support pupils' mental health. There is also opportunity to lead small group teaching and potential for some HLTA work.

If you are ready to make an impact in a vibrant and inclusive school, we would love to hear from you.

Join us and help make a lasting impact on our pupils' educational journey!

Number of hours: 32.5 hours a week working Monday to Friday 8.30am to 3.30pm

Number of weeks: 39 weeks a year

Contract: permanent

Start Date: 1st September 2026

Grade: 5 - £26,403 per annum pro rata

Successful candidates must be able to work closely with class teachers and the headteacher to enhance all pupils' social, moral, cultural and spiritual development. This role requires effective communication skills, excellent teamwork skills and high expectations and standards for attainment, achievement and behaviour. The successful candidate is expected to be committed to all aspects of school life and support the Christian ethos of the school.

What Windle CE Primary School can offer you:

- A friendly and supportive team;
- Opportunities for progression and development through training, coaching and mentoring;
- A healthy work-life balance;
- An inclusive environment where you feel valued;
- A supportive leadership team;
- Well behaved pupils who shine like a star;
- A loving and caring community;
- Staff Wellbeing Focus: Access our 24/7 Employee Assistance Programme and leave early when working on your birthday!
- Discounted lunch costs
- **Discounted** child care costs in our governor-led preschool and **free** wraparound care
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Visits are strongly recommended to experience first-hand the strong and positive ethos through school. Please email head@winkle.cheshire.sch.uk who will help arrange a convenient time.

Person Specification – Teaching Assistant

Grade 5

Specification	Essential	Desirable
Qualifications	• GCSE grade C or above • Teaching Assistant qualification or similar	• EYFS qualification • Evidence of recent training
Experience	• Experience of working with children in Early Years and/or Key Stage One • Experience of working with parents	• Experience of working in a small school
Job Related Knowledge	• Knowledge of child development	• Knowledge of the National Curriculum
Skills and Aptitudes	• Ability to communicate effectively with, staff and other members of the school community. • Ability to work as part of a team. • Ability to work on own initiative • Ability to work under the direction of the teacher.	• Ability to build on and develop home school relationships. • Possess a level of general computer literacy with a range of IT skills
Personal Qualities	• Hard working. • Co-operative and flexible approach to work. • Enjoys working with people. • Trustworthy, reliable and punctual. • Good time-manager.	• Hobbies outside school. • Sense of humour.



How to Apply

For more information about the school, please visit our website www.wincleprimaryschool.org and see our Facebook page for up-to-date information about the school. If you would like to organise a telephone conversation with the headteacher to find out more and discuss a possible visit, please email head@wincle.cheshire.sch.uk

Visits are strongly recommended to experience first-hand the strong and positive ethos through school.

Wincle C of E (A) Primary School is committed to safeguarding children and young people therefore all post holders are subject to appropriate vetting procedure. Appointment is subject to the completion of pre-employment checks which will include References (which will be taken up prior to interview), Health, Right to Work in the UK, DBS and a Declaration with regard to the Disqualification by Association Regulations.

Closing date: Tuesday 8th September 2026 at midday

Interviews: Thursday 10th September 2026

To apply, please complete and return the Church of England application form for this specific role, together with a letter of application of not more than two sides of A4.

In your letter of application please include:

- How your skills and experiences have prepared you for this post. Please pay particular attention to the job description and person specification whilst writing your letter with a focus on your suitability for the post gained from past experiences.
- What you personally would bring to Wincle CE Primary School.

Please note we accept electronic applications via head@wincle.cheshire.sch.uk or admin@wincle.cheshire.sch.uk. Please be aware we cannot accept responsibility for mis-sent or late applications.

If you are called for an interview, you will be asked to sign a paper copy of your application to ensure the declaration requirements are complete. CVs will not be accepted. It is standard practice in the education sector to seek references for shortlisted candidates prior to interview.

Wincle CE Primary is committed to safeguarding children and young people. All post holders are subject to a satisfactory enhanced Criminal Records Bureau disclosure. Our policy and practice is in line with the Department for Education's 'Keeping Children Safe in Education' Guidance.

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